

12th November 2020 Meeting (Microsoft Teams) – FINAL NOTES

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Cllr Andrew Davis (Chair) Martin Rose (WC) Graeme Morrison, (WC), Denise Nott (WC) Bill Parks (WC) Cllr Fleur de Rhe-Phillipe Heather Parks (Heytesbury Imber and Knook PC) Kate Plastow, Caroline Sawyer (Longbridge Deverill PC) Tom Dommett, Fiona Fox, Len Turner (Warminster TC), Simon Jasper (Corsley Heath PC), Simon Wager (Maiden Bradley PC) Karungi Grant (Codford PC)			
	Apologies	Spencer Drinkwater (WC), Andrew Cumming (ULPC)			
	Observers	Harriet James (Sustainable Warminster)			
2.	Notes of the last meeting (6th February 2020)				
		The minutes of the previous meeting held on the 13 th August 2020 were not agreed at the Warminster Area Board on 23 rd September due to an administrative error. The minutes will therefore be agreed at the Area Board meeting	12/11/20 Noted		

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		<p>scheduled for 12th November 2020</p> <p>The link to the 23rd September Area Board meeting can be found below: Warminster Area Board Minutes 23rd September 2020</p>			
3.	Finance				
		<p><u>Financial position at 4th November 2020</u></p> <p>(a) 2020-21 allocation = £15,226.00 (b) 2019-20 underspend = £6,512.84 (c) 2020 -21 3rd party Contributions £7,175.00 (d) Total Budget for 2020-21 = £28,913.84 (a+b+c) (e) Scheme commitments to date 2020/21 = £21,693.81* (f) Current Balance = £7,220.03 (d-e) See Appendix 1</p> <p>*Note – Commitment for A362 Corsley Heath (£10,000) and Smallbrook Road Warminster (£3000) carried forward to 2020/21.</p>	12/11/20		
4.	Update on top 5 Priority Schemes				
<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates in advance of meetings • The item will be removed once the scheme has been implemented. 					

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4.1)	6661 Codford High Street. Signs to Lyons Seafood	18/06/20 Sign proposals to be submitted to HE for approval and agreement. 13/08/20	12/11/20 Awaiting response from HE. MR to resubmit proposal.	1.	MR
4.2)	17-20-3 (29/01/20) Junction Portway & High Street, Warminster	18/06/20 Approximately 8 pole cones required. Cost estimate including removal of old bollards, footway reinstatement and traffic management. £3000. TBA 13/08/20 Members agreed to allocate £3,000 for the provision of new pole cones to replace the existing surface mounted bollards.	12/11/20 Trial Pits required due to shallow services. Order placed, awaiting implementation. .	1.	MR
4.3)	17-20-7 (03/02/20) High Street, Maiden Bradley.	18/06/20 SDR undertaken at two locations on high Street Feb 20. Site 1 West Mean = 24mph 85 th percentile – 31mph Site 2 - East Mean speed 32mph. 85 th percentile – 39mph Count at site 2 to be repeated to confirm and rule out device error. Current speed at eastern end would rule out provision of both a 20mph limit and on-carriageway footway 13/08/20 Repeat SDR to be undertaken in early September when schools return. MR to speak to Simon Wagner to agree way forward once results are known.	12/11/20 Updated SDR count for High Street 17/10/20 - 16/10/20 Site 1 West Mean = 20mph 85 th percentile – 24mph Site 2 - East Mean speed 29mph. 85 th percentile – 36mph Site meeting has taken place with PC Virtual footway no longer supported however a 20mph limit on High St / Back Lane/ Kingston Lane is requested. Consideration of new signs / gates on B3092 (southbound) Estimated cost, Speed Limit - £4000, gates/ signs £3000.	1.	MR


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			Agreed – Allocate £7000, PC 25% of cost		
4.4)	17-20-9 (21/07/20) A362 Corsley Heath	Request by Corsley PC for 40mph speed limit to be re-assessed with a view to implementing a 30mph limit. https://www.google.co.uk/maps 13/08/20 Members agree to move to priority 1 and allocate £2500	12/11/20 Order to be issued. Speed limit assessment to take place early Jan 21. Delay due to social distancing restrictions	1.	MR
5.	Priority Two / Pending Schemes				
5.1	6146 Woodcock Road	08/06/20 No update to report. Item to remain on tracker as low priority 2. 13/08/20 No progress to report. Further attempt to be made to encourage submission of updated school. MR to speak to Ruth Durrant (school travel plan advisor)	12/11/20 MR has spoken to Ruth Durrant. Updated travel plan imminent. To be progressed under TAOSJ	2	
5.2	7058 King Street Warminster	26/09/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first Action with Warminster TC. Speed survey request to be submitted. 18/06/20 No receipt of metro count request being received 13/08/20 WTC have resubmitted metro-count request. Report data to next meeting.	12/11/20 Awaiting metro-count results. MR chased 02/11/20. Note significant waiting time for metro count requests. Count location relocated slightly due to availability of fixing point	2	MR

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5.3	17-19-2 (23/09/19) A36 / B390 Chitterne	Heytesbury PC request measures to improve safety at the junction of A36 / B390 Knook 18/06/20 MR has liaised with HE re. possible future work programmes is awaiting a response	12/11/20 No update to report. MR to continue to chase Highways England. Traffic Engineer to look at road markings to examine why vehicles are queuing side by side at junction onto A36	2.	MR
5.4	17-20-02 (17/01/20) A350 Longbridge Deverill	Lorries are parking on the pavement and verge whilst they visit the shop/WC at the petrol station. This causes a traffic hazard as well as churning up the verge. We would like Plastic reflective bollards installed (like the ones on A350 south bound in Crockerton at turning to Potters Hill). 18/06/20. Site visited. Footway and verge of restricted width along length in question. Bollards or low-level fencing likely to restrict maintenance of verge. Speak to local highways and Parish council. Item submitted prior to Feb meeting but was missed. To be considered at June meeting. https://www.google.co.uk/maps 13/08/20 Restricted verge width rule out the use of bollards at the rear of the footway. MR to local at possible alternatives including the use of a designated clearway along the A350	12/11/20 Clear way order not viable over such a short length. Extending to cover The A350 through Longbridge Deverill would not be feasible as it would restricting all parking, stopping, loading / unloading on the A350. PC agreed not to pursue this issue further. To be removed from next tracker.	2	
5.5	17-20-5 A36 Upton Lovell	There is no shelter at the westbound bus stop on A36 at the village of Upton Lovell. Passengers have to stand ,exposed to the elements and spray from traffic on a very busy road. Parish Council and villagers desperately need a bus shelter. There is on opposite ,on the eastbound side. We would like a simple bus shelter with front and side panels	12/11/20 MR has informed Upton Lovell PC of the decision. Remove from next tracker.		

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		<p>https://www.google.co.uk/maps/</p> <p>18/06/20 Narrow footway and verge on this side limiting shelter options. Shelter 0.9m wide with no end panels possible. Shelter would be on the A36 and would need HE approval. Cost to supply & install shelter approx. £4000 but associated TM costs may be prohibitive due to proximity of TS. Final cost could be in region of £5,750 - £6,250+</p> <p>13/08/20 Restricted footway width (1.1m) rules out shelter with ½ side panels. Members were concerned about the possibility of prohibitive costs associated with this scheme due to the likely TM required by the Highways England (HE) to install shelter including switch off / switch on traffic signals. Concerns was also expressed re. future maintenance of the shelter. Members felt that given the limited budget available they were unable to support this proposal. MR to speak to Upton Lovell PC.</p>			
5.6	17-20-6 B390 Chitterne	<p>Volume of traffic in general using the B390 as a rat run to avoid the A303/A36, particularly the tour buses/coaches travelling from Stonehenge to Bath and vice a versa.</p> <p>Request for Coach Ban on B390 with exemption for local buses. This is on ongoing issue with residents, in places there are no pavements and the road narrows, therefore making it difficult for resident to safely walk in their own village.</p> <p>18/06/20MR to investigate further and report to next CATG. Coach survey on B390 likely to be</p>	<p>12/11/20 No update to report. Issue remains on hold. To be reviewed post Covid-19</p>	2.	

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		required to establish numbers. 13/08/20 1-week coach survey estimated cost £1350. Members agreed that a survey was unlikely to achieve meaningful data at present time due to Covid-19 and would be better considered next Spring (2021) Virginia Neal expressed ongoing concerns relating to B390, traffic volumes, speed etc and asked for joined up approach to look at these issues, particularly in light of planned improvements to the A303.			
5.7	17-20-8 (08/06/20) C10 Sutton Veny High Street	Traffic safety issues in High Street where there is reduced visibility due to parked vehicles and no pavement. Request for 20mph limit. https://www.google.co.uk/maps 13/08/20 Metro counts required to establish speed data through village. MR to arrange and report back to group	12/11/20 Request for metro-counts placed and 5 no locations agreed. Please note there is currently a backlog of requests 6-9 months	2.	
5.8	17-20-10 (16/7/20) Sand Street, Longbridge Deverill	Vehicles are mounting the pavement, damaging the pavements, causing stones to hit windows, vehicles reversing and hitting property number 83. Highways were called to an incident in early June, whereby a van had reversed and hit the corner of property 83, causing damage. 13/08/20 MR to look at bollard options and report back to group.	12/11/20 Discussions taking place with PC. Estimate of 8 no. pole cones. Length to be covered to be agreed. Estimated cost £2500. Agreed - Move to Priority 1 but insufficient budget in current year. Allocate £2500 in 2021/22 financial	1.	
5.9	17-20-11 (24/07/20) Victoria Road, Warminster	Request to extend the pavement from its end in Victoria Road to Bugley Cottages, Victoria Road . WTC Members debated this issue and understood the residents' concerns and felt that this route would only get busier going forward when the Western	12/11/20 The following response received from Kenny Green in Planning:	2	

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		<p>Urban extension is completed. This would be a very expensive project and its integration with forthcoming development was crucial. https://www.google.co.uk/maps</p> <p>13/08/20 Members agreed this issue needs to be considered as part of West Urban Development. MR to speak to Development Control re. possible section 106 monies.</p>	<p><i>“Applications 15/01800/OUT and 17/01463/FUL are still pending as the legal agreements have been very complex affairs”</i></p> <p><i>“Both committee reports set out the developer contributions that the drafted s106 will secure which extends to various off-site highway works. Warminster TC will also receive CIL monies”</i></p>		
6	New Requests submitted since last meeting				
6.1	17-20-14 (03/11/20) Smallbrook road Warminster	<p>Residents in Smallbrook Road have requested that improvement be made to signage and also if “Access Only“ could be written on the road at the various entrances.</p> <p>https://www.google.co.uk/maps</p>	<ol style="list-style-type: none"> The existing signs are correct with regards the TSRGD 2016. The signs could be placed on yellow backing boards, but this may be considered visually intrusive and the impact on drivers is likely to be limited. There is no provision currently within TSRGD 2016 or Chapter 3 TSM 2018 to provide ‘ACCESS ONLY’ markings. <p>MR to establish legal implications of installing ‘ACCESS ONLY’ markings at current terminal points.</p>	2.	
6.2	17-20-15 (03/11/20) Portway Warminster	<p>Several members of the public who use wheelchairs/mobility scooters are experiencing difficulties crossing Portway at the exit of Bartholomew Lane/path at the crossing refuge point. Owing to the parked cars and the low-level visibility from a wheelchair/mobility scooter they are unable</p>	<ol style="list-style-type: none"> Visibilty reduced for pedestrian crossing Portway (east to west) using the refuge island due to presence of parked vehicles. Pedestrian count / assesment required before formal crossing can 		

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		to see cars coming from the right. https://www.google.co.uk/maps/	be considered. (Count cost £1000) Potential for possible Section 106 funding or substantive bid in 2021/22		
6.3	17-20-16 (03/11/20) Pound Street Warminster	- A resident has requested that something is put in place to stop larger vehicles accessing Pound Street from West Parade. They are happy to have bollards put on corners of the external wall as a deterrent and to protect their wall https://www.google.co.uk/maps/	1. Signs erected in 2019 to direct HGV traffic along West Parade but evidence of these being ignored. New larger HGV sign could be provided  Bell bollards cannot be considered to protect wall of # 87 Pound Street as likely to have been constructed without permission on public highway. Engineer to look at options / cost and report back to group.		
6.4	17-20-17 (03/11/20) High Street Warminster	- The owner of S L Corden & Sons requests that the Bollards outside the Café Journal are extended up to the entrance to North Row to prevent delivery vans from driving onto the pavement to park. These vans are not only delivering to S L Corden's shop but to other premises in the area and on three occasions S L Corden's blinds have been hit causing the arms to be bent and damage that on one occasion was so bad that it resulted in having to replace a whole blind. The owner of S L Corden's concludes that it is only a matter of time before that happens again and they also cause damage to the pavement. https://www.google.co.uk/maps/	1. Manchester style Bollards currently used on High street. 2. Existing spacing between bollards approximately 5.0 – 6.0m. Approximately 2 no. bollards required. Estimated cost per bollard £150.00. Traffic Management (lane closure) = £650.00. Total £950.00. Agreed - Move to Priority 1 and allocate £950.00 (CATG £712.50, WTC £237.50)		

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6.5	17-20-18 (03/11/20) Smallbrook road Warminster	<ul style="list-style-type: none"> - A Temporary Traffic Management Order to close Smallbrook Road for the amphibian breeding migration for 12 weeks from 1st February 2021. A TTMO was made by Richmond Council for this purpose in Spring 2020. - Reduce Smallbrook Road speed limit to 20mph between Turnpike Cottage and the junction with Southleigh View. - Add speed bumps to the double-blind corner on Smallbrook Road and on the straight section between Turnpike Cottage and the Calves Mead Sewage station. https://www.google.co.uk/maps/ 	<ol style="list-style-type: none"> 1. A TTMO could be considered on Smallbrook Road for the Amphibian breeding season. However signs alone are unlikely to be an effective deterrent and some form of removable barrier or gate would be required. Legal access to the pumping station would still be necessary. 2. A 30mph restriction has been implemented in 2020. A further reduction would require another assessment to be undertaken. 3. The provision of vertical features on the highway are governed by the Road Hump Regulations 1999. The regulations prohibit the provision of road humps where a system of street lighting is not present. <p>The group The CATG did not support of the temporary closure request. Members felt any temporary closure would require more than simply cones / signs and a physical barrier / gate would be necessary to prevent unlawful use. Notwithstanding the high initial set up cost, including consultation, traffic orders etc a 12-week closure would require a full diversion route to be in place throughout and ongoing cost of this could not be covered by the CATG.</p>		

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			<p>The CATG were more sympathetic to the request for a 20mph limit and recognised the local importance as walking and cycling route. It will therefore add the site to its 'pending' schemes requiring further investigation and assessment. Possible inclusion in 2021/22 financial year.</p> <p>The CATG did not support the request for road humps for the reasons outlined in point 3. Above.</p>		
7	AOB				
7.1	<p>1. Fiona Fox raised the issue of Silver Street Warminster in light of recent correspondence and petition. Option of a possible crossing assessment has not been ruled out and will go back to town development committee for further discussion and consideration.</p>				
8.	<p>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p>Issues highlighted in Yellow are awaiting approval from the Area board</p> <ol style="list-style-type: none"> 1. 17-20-7 High Street, Maiden Bradley. 20mph limit and Gateway on B3092 2. 6661 Codford High Street. HGV Signs to Lyons Seafood (Monies not yet allocated) 3. 17-20-3 Junction of Portway & High Street, Warminster – Pole Cones £3000 (CATG £2250, Warminster TC £750) 4. 17-20-9 A362 Corsley Heath – Speed Limit Review - £2500 (CATG £1875.00, Corsley PC £625.00) 5. 17-20-7 High Street, Maiden Bradley - £7000 (CATG - £5250, Maiden Bradley PC £1750.00) 6. 17-20-10 Sand Street, Longbridge Deverill Pole Cones (CATG £1875.00 Longbridge Deverill £625.00) IMPORTANT 2021/22 budget 7. 17-20-17 High Street Warminster - Bollards £950.00 (CATG £712.50, Warminster TC £237.50) 				

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9.	Date of Next Meeting - TBC				

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£1,020.03**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Warminster CATG		As at 6th November 2020
BUDGET 2020-21	£15,226.00	CATG ALLOCATION 2020-21
	£6,512.84	2019-20 underspend
<u>Contributions</u>		
	£5,000.00	Corsley Heath - Ped improvements by bus stop (£5000 20/21)
	£650.00	Warminster TC - 30mph limit Smallbrook Rd (£750 20/21)
	£750.00	Warminster TC - Portway pole cones
	£625.00	Corsley PC
	£150.00	H bar marking - Recharge to requester
Total Budget	£28,913.84	
Commitments carried forward previous years		
A362 Corsley Heath - Improvements by bus stop	£13,443.81	Road markings cost £547, civils £12,896.81.
Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road speed Limit	£2,600.00	
H Bar Marking High street Chapmanslade	£150.00	Full recharge
New Schemes 2020/21		
A36 Codford High Street - Lorry Route Signs	£0.00	Awating HE feedback
Maiden Bradley - High Street On carriageway footway & 20mph limit	£0.00	New SDR count
Junction of Portway and High Street Warminster - Jislon City Pole cones	£3,000.00	
A362 Corsley Heath Speed limit assessment	£2,500.00	
Total commitment	£21,693.81	
Remaining Budget	£7,220.03	
Completed schemes		